

# GREATER SEATTLE WOMEN'S PUBLIC GOLF ASSOCIATION TEAM CAPTAIN'S RESPONSIBILITIES

1. Team Captains are required to attend or be represented by proxy at the Annual February meeting.
2. To your home club's team:
  - a. Stress the importance of each team member knowing the USGA Rules of Golf, PACE OF PLAY rules 5.6a & 5.6b. Particularly those rules that pertain to 4-Ball Match Play.
  - b. Go over the GSWPGA "Standing Rules on Team Play" (Paragraph "J") Refer to the USGA Rules of Golf 2019 rule 3.2, pages 23 – 24
  - c. Teach your team members on how to score (GSWPGA) 4-Ball Match Play. (See attached Team Competition Scoring Sheets)
  - d. Advise team members that they should arrive at the course 30 minutes before your team's first bracket tee time.
  - e. Have your team fill out the Match Results sheet following completion of the matches. Assist them in resolving any issues, such as scoring or rulings.
  - f. Remind players they should record their score by the end of the day. Although not required, it will ensure accurate reflection of how the course played for all participants within the GHIN system.
3. When you host a match at your course: ***Captains please provide helpers to assist in pace of play such as marshals, spotters as necessary.*** Provide, at least 3 days in advance to the match (via email), any local rules and/or course conditions to the Club Captains for their distribution. If necessary, provide a starter or person to explain guidelines at the first tee.
4. If prepayments are needed for any matches, Captains will coordinate the logistics, along with the GSWPGA Team Captain, to ensure the agreed to process is completed.
5. Fill out the match results and attest, along with your opponent. Email a picture/scan of the results to Debbie Yee (or provide the hardcopy if Debbie is present).

as of 4/2023